

## **Operational Services**

### **Activity Funds**

The School Board, upon the Superintendent or designee's recommendation, establishes student activity funds to be managed by student organizations under the guidance and direction of a staff member for educational, recreational, or cultural purposes.

The Superintendent or designee shall be responsible for supervising student activity funds in accordance with Board policy, 4:80, *Accounting and Audits*; State law; and the Illinois State Board of Education rules for student activity funds. The Board will appoint a treasurer for each fund to serve as the fund's sole custodian and be bonded in accordance with The School Code. The treasurer shall have all of the responsibilities specific to the treasurer listed in the Illinois State Board of Education rules for school activity funds, including the authority to make loans between activity funds.

Unless otherwise instructed by the Board, a student activity fund's balance will carry over to the next fiscal year. An account containing student activity funds that is inactive for 12 consecutive months shall be closed and its funds transferred to another student activity fund with a similar purpose. Each non-student group that has a convenience account shall designate a manager for it.

LEGAL REF.: 105 ILCS 5/8-2 and 5/10-20.19.  
23 Ill. Admin. Code 100.20 and 100.80.

CROSS REF.: 4:80 (Accounting and Audits)  
7.325 (Student Fund-Raising Activities)

Adopted: November 19, 1996  
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